



WAIMAUKU SCHOOL

OPENING DOORS TO LIFE'S JOURNEY

Minutes of the Waimauku School Board of Trustees Meeting Wednesday 16 June 2021

Board meetings are open to the public, they are not public meetings. Members of the public (and this includes members of the school staff) are not entitled to speak unless granted a speaking right. While a speaking right is granted by the chairperson, the authority to grant that right is delegated by the Board. A member of the public should only speak for a few minutes at the beginning of the meeting to an item which is already on the agenda. They should not be taking part in any discussion on that agenda when it occurs unless invited to offer an opinion at the time.

Welcome

The meeting opened at 6pm.

Present

Gary Pasfield, Justine Hall, Nicole Holmes, Craig Harrison, Hayley Plowman, Simon Whitie, Thomas Nehemia, Angela Searle

Apologies

Tony Eastland

Approval of Previous BOT Minutes

Motion: *"That the previous minutes be approved as a true and correct record."*

Nicole,/Justine

Passed

PTA

The disco was a great success with a large turnout and good behaviour from students. The Board was appreciative of all the hard work from the PTA, parent helpers and teachers who supported the event.

Principal's Report

The Principal's Report as issued earlier was presented and taken as read.

The Board discussed the MOE Māori Education Strategy and agreed that more time was needed to review it more closely. The Board will meet on Wednesday 28 July at 5pm, Craig to circulate an agenda and pre-reading. **Action: Craig**

The Board reviewed the results of the Year 2 reading programme and noted fantastic gains in reading levels, accuracy and comprehension.

Staff Report

Nicole reported that the term continues to be very busy with report writing, science week and plenty of trips.

Whānau Report

Thomas noted that planning is underway for the hāngī on 6 July and there has been good response to the call for volunteers.

Arapeta Whaanga is teaching a community te reo Māori class on Friday nights, starting from 25 June. The class was fully booked within hours of being advertised with school whānau.

Finance

The Finance and Audit Subcommittee met last week to review in detail all the financial statements and operational reports. Simon completed the monthly spot audit of supplier invoices and staff reimbursements.

Monthly Reports

The financial summary reports as issued earlier were presented and taken as read.

Motion: *"That the monthly management accounts for May be accepted"*

Gary/Hayley

Passed

2020 Final Accounts

The Board noted that the 2020 Final Accounts were signed by Gary and Craig on 31 May 2021 and the letter of representation to the auditors were signed by Gary and Craig on 3 June 2021. The unqualified audit report was signed by UHY Haines Norton on 14 June 2021. Simon noted that the auditors were very complimentary on the schools financial controls and gave kudos to Nicky Osmond.

Motion: *"That the audited financial accounts for the year ended 31 December 2020 be accepted"*

Hayley/Thomas

Passed

The Board reviewed the Management Letter from the auditors UHY Haines Norton. It was noted that a full stocktake of assets will need to be undertaken during 2021. The 2020 Full Annual Report is available on the school website as per MOE requirements.

Capital Projects

Simon briefed the Board on the arena works, noting that the arena is scheduled to be completed

In Committee

6:05pm

Motion: *"That the Board move to In Committee"*.

Simon/Justine

Passed

6:15pm

Motion: *"That the Board move to the normal meeting"*.

Simon/Justine

Passed

Meeting Closed: 7:05

Dates of Future Meetings:

Education Strategy Meeting: Wednesday 28 July 2021 at 5pm

Full Board Meeting: Wednesday 18 August 2021 at 6pm

Chairperson's Signature: _____

Date: _____