



WAIMAUKU SCHOOL

OPENING DOORS TO LIFE'S JOURNEY

Minutes of the Waimauku School Board of Trustees Meeting Wednesday 15 September 2021

Board meetings are open to the public, they are not public meetings. Members of the public (and this includes members of the school staff) are not entitled to speak unless granted a speaking right. While a speaking right is granted by the chairperson, the authority to grant that right is delegated by the Board. A member of the public should only speak for a few minutes at the beginning of the meeting to an item which is already on the agenda. They should not be taking part in any discussion on that agenda when it occurs unless invited to offer an opinion at the time.

Welcome

The meeting opened online at 5pm.

Present

Gary Pasfield, Tony Eastland, Justine Hall, Nicole Holmes, Simon Whitie, Thomas Nehemia, Angela Searle

Apologies

Craig Harrison, Hayley Plowman

Approval of Previous BOT Minutes

Motion: *“That the previous minutes be approved as a true and correct record.”*

Nicole/Simon

Passed

COVID-19

Gary advised the Board that the following recommendations had been received from the MoE for a partial re-open if the Alert Level is downgraded to 3 next week:

- Bubbles of no more than 10 students will need to be formed with staff additional to that number; bubbles need to keep at least two metres' distance from other bubbles.
- Staff should not move across different bubbles if at all possible.
- Classrooms are to be kept as well ventilated as possible.

Gary noted that in the event of a move to Level 3 next week the school will likely reopen on Wednesday 29 September and; that 30-40 students have indicated that they will attend under Level 3 and 4 teachers are on stand-by.

Ag Day

The Board discussed arrangements for Ag Day and agreed that the likelihood of being in Alert Level 1 by the planned date of 30 October is low. The Board agreed to a reduced scale Ag Day held on Friday 29 October, similar to what was held in 2020. Gary agreed to notify staff and the PTA.

Action: Gary

Finance

The Finance and Audit Subcommittee met last week to review in detail all the financial statements and operational reports. Simon commended Nicky on her reporting work and noted that finances are steady and still in surplus.

Monthly Reports

The financial summary reports as issued earlier were presented and taken as read.

Motion: *"That the monthly management accounts for July and August be accepted"*

Gary/Tony

Passed

Audit

The Board reviewed the proposal from UHY Haines Norton to conduct the annual audit of the school for the next 3 years.

Motion: *"That the proposal from UHY Haines Norton to carry out the statutory annual audit of the school for the next 3 years at a cost of \$6,391, \$7181.16 and \$7396.59 excl GST be accepted"*

Simon/Gary

Passed

Centenary

The Board noted that the Centenary event cannot go ahead unless the Alert Level is 1. The Board noted that the level is unlikely to be at 1 by 30 October and agreed that cancellation of the event would be the best way forward. Gary to discuss with the Centenary Committee.

Action: Gary

Staff Report

Nicole reported that students are experiencing online fatigue, with all year levels reporting dwindling numbers and engagement. Nicole advised that the Tongariro and Ngauruhoe Speech Competition finals will be held online this week, the Board wished luck to the competitors.

Capital Projects

Simon advised the Board that the provisional variations figure for the arena is \$94,000 and that the overrun will be a maximum of \$80,000. Simon agreed to continue to progress the make good on the field.

Action: Simon

In Committee

5:50pm

Motion: *"That the Board move to In Committee"*.

Simon/Justine

Passed

5:55pm

Motion: *"That the Board move to the normal meeting"*.

Simon/Justine

Passed

Meeting Closed: 6pm

Dates of Future Meetings:

Full Board Meeting: Wednesday 20 October 2021 at 5pm

Chairperson's Signature: _____

Date: _____