



Waimauku School

Minutes of the Waimauku School Board of Trustees Meeting Wednesday 15 May 2024

Board meetings are open to the public, they are not public meetings. Members of the public (and this includes members of the school staff) are not entitled to speak unless granted a speaking right. While a speaking right is granted by the chairperson, the authority to grant that right is delegated by the Board. A member of the public should only speak for a few minutes at the beginning of the meeting to an item that is already on the agenda. They should not be taking part in any discussion on that agenda when it occurs unless invited to offer an opinion at the time.

Welcome

The meeting opened at 6:00pm

Present

Gary Pasfield, Hayley Plowman, Skaya Hudson, Nigel Perkins, Craig Harrison, Ben Wetini, Thomas Nehemia, Angela Searle

Approval of Previous BOT Minutes

Motion: Gary/Skaya
Passed

PTA

Gary reported back from the recent PTA meeting, noting the following points:

- \$14,600 was raised at Golf Day, making it the most successful golf day yet
- Doughnut Day planned for 14 June
- Disco planned for 26 July
- Parent fun night planned for 10 August
- 2 new PTA funded playground pieces have been installed, 2 more to come in June

The Board thanked Nigel and Sam Perkins, Bronwyn Wilson-Vogler and the PTA for the incredible energy that went into golf day and acknowledged all the very generous sponsors.

Principal's Report

The Principal's Report as issued earlier was presented and taken as read.

10YPP

The Board discussed the 2024/2025 10 Year Property Plan.

Motion: "That the 2024/2025 10 Year Property Plan be approved"
Nigel/Ben
Passed

Attendance

The Board discussed the Government's attendance action plan, noting the new target of 80 percent of students being present at school for 94 percent of the term. Gary noted the new reporting requirements, moving from weekly reporting this year to daily reporting in 2025.

PAT Assessment Data

The Board reviewed the PAT summary tables noting good placement against national medians.

Planning

The Board reviewed the 2024-2025 Strategic Plan and the 2024 Annual Plan.

Education Review Office

Gary noted that ERO will be visiting the school for three days on 9-11 September. The Board agreed to meet with ERO on the morning of Monday 9 September.

Gary reported back on the ULEAD Conference he attended in the April holidays.

Staff Report

Skaya noted that the teaching staff are fully immersed in testing and report writing. This week is Support Staff Week and Skaya thanked the learning assistants, office staff, Mrs Sumner, Mr Webber and Ms Stewart on behalf of the teaching staff. Skaya noted that the staff are ready for the classroom move, and that the wait had been difficult but teachers were positive about leaving the hall after 2 years.

Whānau Report

Thomas briefed the Board on the upcoming hāngi in Matariki week.

Financial Report

The Finance and Audit Subcommittee met to review in detail all the financial statements and operational reports.

Monthly Reports

The financial summary reports as issued earlier were presented and taken as read.

Motion: *"That the monthly management accounts for March and April be accepted"*
 Skaya/Craig
 Passed

Nigel noted that the Ministry has allocated \$50,000 from the Principal's Support Fund for funding peripheral costs to the new building project.

General Business

Property

Gary briefed the Board on a power surge which occurred on 10 May, causing damage to 5 heatpumps, a television, 2 fridges and some small electrical items. The electrician will prepare a report which can accompany the insurance claim.

Gary noted that the Student Council had organised mirrors for the senior bathrooms and thanked Kumeu Glass for donating the installation.

Gary advised the Board that the monorail reinstatement project has been transferred to the Ministry, it does not look likely to be completed before the new build.

Gary noted that the 10 Year Property Plan had been submitted to the Ministry, and that once the plan is released the 5 Year Agreement funding will be available for the required property repairs and maintenance.

In Committee

7:27pm

Motion: *"That the Board move to In Committee"*

Nigel/Skaya

Passed

7:37pm

Motion: *"That the Board move to the normal meeting"*

Nigel/Skaya

Passed

Meeting Closed: 7:40pm

Dates of Future Meetings:

Full Board Meeting: Wednesday 19 June at 6pm

Presiding Member's Signature: _____

Date: _____

Action Point Register

Action	Date	Member Responsible	Completed
Quote for larger store room	20/3/24	Gary	