



WAIMAUKU SCHOOL

OPENING DOORS TO LIFE'S JOURNEY

Minutes of the Waimauku School Board of Trustees Meeting Wednesday 6 June 2022

Board meetings are open to the public, they are not public meetings. Members of the public (and this includes members of the school staff) are not entitled to speak unless granted a speaking right. While a speaking right is granted by the chairperson, the authority to grant that right is delegated by the Board. A member of the public should only speak for a few minutes at the beginning of the meeting to an item that is already on the agenda. They should not be taking part in any discussion on that agenda when it occurs unless invited to offer an opinion at the time.

Welcome

The meeting opened at 6pm.

Present

Gary Pasfield, Craig Harrison, Justine Hall, Hayley Plowman, Simon Whitie, Angela Searle

Apologies

Nicole Holmes, Thomas Nehemia, Tony Eastland

Guests

Nigel Perkins, Finn Scott

Approval of Previous BOT Minutes

Motion: *"That the previous minutes be approved as a true and correct record."*

Gary/Hayley

Passed

Principal's Report

The Principal's Report as issued earlier was presented and taken as read.

PTA

Gary noted that the school disco was held last Friday and the students found it all very exciting. The Board thanked the PTA and all the parent and teacher helpers for making the event so successful.

Finance

The Finance and Audit Subcommittee met this week to review in detail all the financial statements and operational reports. The Subcommittee recommended that when the new Board is appointed that the members review school donations as funds received have been on a steady decline.

Monthly Reports

The financial summary reports as issued earlier were presented and taken as read.

Motion: *"That the monthly management accounts for April and May be accepted"*

Gary/Tony

Passed

2021 Final Accounts

The Board noted that the 2021 Final Accounts were signed by Gary and Craig on 30 May 2022 and the letter of representation to the auditors were signed by Gary and Craig on 31 May 2022. The unqualified audit report was signed by UHY Haines Norton on 31 May 2022.

Motion: *"That the audited financial accounts for the year ended 31 December 2021 be accepted"*

Hayley/Thomas

Passed

The Board reviewed the Management Letter from the auditors UHY Haines Norton. The 2021 Full Annual Report is available on the school website as per MOE requirements.

General Business

ERO

Gary briefed the Board about the Education Review Office's visit on 21 June, noting a strong focus on attendance policy and procedure. Waimauku School attendance sits at 83% which is well above current national averages. The next ERO visit will be on 20 September, and will include classroom visits. Following the visits the school and ERO will co-construct a report which will be publicly released.

Matariki

Gary noted that good feedback had been received about the school Matariki day on 20 June. The whole school worked through a 12 activity rotation which is a challenge of logistics but went very smoothly. Thank you to Shylah Robinson, Melo Newton, Thomas and Helen Nehemia and all the parent volunteers.

Power

Gary gave an update on the power supply issues, noting that the school had part power today resulting in some cold and dark classrooms, lack of phone and internet and interrupted water supply. The supply issues are due to the school needing to draw more power than is available from the transformer. This is an ongoing issue as there will be 4 additional heatpumps installed in the hall for the temporary classrooms and the new build will need to power 8 learning spaces. The long term solution is a dedicated transformer which would require a 4-5 month lead time, Gary noted that he will be discussing with the Ministry the possibility of incorporating this cost into the new build project. Gary advised the Board that the school would take interim measures to reduce the power load and spread it more evenly throughout the day.

In Committee

6:40pm

Motion: *"That the Board move to In Committee"*.

Simon/Justine

Passed

6:45pm

Motion: *"That the Board move to the normal meeting"*.

Simon/Justine

Passed

Meeting Closed: 6:45pm due to power outage

Dates of Future Meetings:

Full Board Meeting: Wednesday 17 August 2022 at 6pm

Chairperson's Signature: _____

Date: _____

Action Point Register

Action	Date	Member Responsible	Completed
Quote for sports shed and storage facility	Feb 22	Tony	