



Waimauku School

Minutes of the Waimauku School Board of Trustees Meeting Wednesday 4 December 2024

Board meetings are open to the public, they are not public meetings. Members of the public (and this includes members of the school staff) are not entitled to speak unless granted a speaking right. While a speaking right is granted by the chairperson, the authority to grant that right is delegated by the Board. A member of the public should only speak for a few minutes at the beginning of the meeting to an item that is already on the agenda. They should not be taking part in any discussion on that agenda when it occurs unless invited to offer an opinion at the time.

Welcome

The meeting opened at 6:00 pm.

Present

Gary Pasfield, Hayley Plowman, Skaya Hudson, Ben Wetini, Nigel Perkins, Thomas Nehemia, Craig Harrison, Finn Scott, Angela Searle

Board Members

The Board welcomed new members Laura and Finn and farewelled outgoing members Hayley and Ben. The Board thanked Hayley and Ben for their outstanding service to the school and the wider community.

Approval of Previous BOT Minutes

Motion: Gary/Skaya
Passed

Financial Report

The Finance and Audit Subcommittee met this week to review in detail all the financial statements and operational reports. The subcommittee reviewed this year's budget analysis and reviewed and finalised the draft budget.

Monthly Reports

The financial summary reports as issued earlier were presented and taken as read.

Motion: "That the monthly management accounts for October be accepted"
Skaya/Ben
Passed

2024 Budget

The Board reviewed the draft budget.

Motion: "That the draft 2025 budget with a forecast deficit of \$126,178 be approved"
Hayley/Skaya
Passed

Principal's Report

The Principal's Report as issued earlier was presented and taken as read.

The Board reviewed the updated Strategic and Annual Plans.

The Board reviewed the 2023/2024 Cohort Data and discussed the lifts and the declines.

PTA Report

Gary briefed the board on the latest PTA news, noting that the sausage sizzle was very popular and the new BBQ was very useful. The PTA-funded playground equipment is all installed and paid for now and is very popular with the students. The Board thanked the PTA for their outstanding effort in fundraising and creating fantastic events for the school this year.

Staff Report

Skaya noted that staff are working extremely hard but are looking forward to seeing the students receiving credit for excellence and commitment to learning at prizegiving.

Skaya noted a lack of space for testing, particularly in the junior school, and asked the Board to consider solutions for next year.

The Board thanked teachers and support staff for their hard work and commitment this year.

Property

The Board discussed the final proposal for the storage facility.

Motion: *"That the Board approve the final proposal for the storage facility build at an estimated cost of \$60,000 and approve for Gary to submit the proposal to the MOE"*

Nigel/Ben

Passed

EOTC Blanket Consent

The Board discussed the proposal for an EOTC blanket consent, noting the following points:

- The consent would be completed by caregivers annually
- The process would decrease form filling for parents and administration for the school
- The blanket consent is widely used nationally
- The only perceived increased risk is that parents are filling in fewer forms so there is less opportunity to inform the school of changed medical requirements. This risk is of low likelihood and will be mitigated by a reminder on Kindo (for the trips that require payment) that any change of health circumstances need to be notified to the school
- The blanket consent will only cover low-risk activities ie. not near water, finishing before 6pm etc

Motion: *“That the Board approve the adoption of an annual blanket EOTC consent form for low-risk activities (as prescribed by EONZ), commencing 2025”*
Ben/Nigel
Passed

In Committee

7:25pm
Motion: *“That the Board move to In Committee”*
Ben/Skaya
Passed

7:30pm
Motion: *“That the Board move to the normal meeting”*
Ben/Skaya
Passed

Meeting Closed: 7:30pm

Dates of Future Meetings:

Full Board Meeting: Wednesday 19 February at 6pm

Presiding Member’s Signature: _____

Date: _____