



# WAIMAUKU SCHOOL

OPENING DOORS TO LIFE'S JOURNEY

## Minutes of the Waimauku School Board of Trustees Meeting Wednesday 24 February 2021

*Board meetings are open to the public, they are not public meetings. Members of the public (and this includes members of the school staff) are not entitled to speak unless granted a speaking right. While a speaking right is granted by the chairperson, the authority to grant that right is delegated by the Board. A member of the public should only speak for a few minutes at the beginning of the meeting to an item which is already on the agenda. They should not be taking part in any discussion on that agenda when it occurs unless invited to offer an opinion at the time.*

### **Welcome**

The meeting opened at 6pm.

### **Present**

Gary Pasfield, Justine Hall, Nicole Holmes, Craig Harrison, Hayley Plowman, Simon Whitie, Thomas Nehemia, Angela Searle

### **Apologies**

Tony Eastland

### **Guests**

Nikki Urlich

### **Visioning Feedback**

Nikki Urlich presented a report on the progress of the visioning project and shared some voice and feedback that has been gathered. The Board discussed some possible vision statements. Nikki is continuing to seek mana whenua/local iwi engagement and will collect some feedback from the community at the Centennial before the next stage of the project, which is the creation of the vision.

### **Board Roles**

Tony Eastland has resigned as Chairperson of the Board of Trustees. Gary called for nominations for the position.

*Chairperson*                      Craig Harrison  
Simon/Justine  
Passed

The Board congratulated Craig on his appointment as Chairperson.

### **Approval of Previous BOT Minutes**

Motion: *"That the previous minutes be approved as a true and correct record."*

Nicole,/Justine  
Passed

## **Matters Arising**

### *Capital Projects*

The top court project is now complete, with line marking finished this week.

The contract with Aspect for the design and build of the outdoor sports facility is nearing sign off. Simon requested a meeting with Gary, Tony and Nick Bradley to review. **Action: Gary**

## **PTA**

The PTA is busy working on the Centenary Golf Day and Picnic Day.

## **Principal's Report**

The Principal's Report as issued earlier was presented and taken as read.

The Board discussed the planned resilience PD with David Curtis and requested more information. Gary agreed to invite David to an upcoming Board meeting. **Action: Gary**

The Board reviewed and approved the Strategic Plan.

## **Staff Report**

Wellbeing Week has been enjoyed by staff and students alike, but it has been a very busy week for teachers.

## **Whānau Report**

Thomas briefed the Board on the recent visioning hui, noting that the meeting was positive and good feedback received. No date has been set for the next hui as there is some concern around COVID-19.

## **Finance**

The Finance and Audit Subcommittee met last week to review in detail all the financial statements and operational reports. Simon completed the monthly spot audit of supplier invoices and staff reimbursements. The Board noted the \$69,000 overrun on the top court project.

### *Monthly Reports*

The financial summary reports as issued earlier were presented and taken as read.

Motion: *"That the monthly management accounts for November and December be accepted"*

Gary/Hayley

Passed

### *Security Cameras*

The Board reviewed the camera proposal.

Motion: *"That Stage One of the security camera proposal be approved at a cost of \$5870"*

Simon/Hayley

Passed

The Board discussed the draft budget for 2021.

Motion: *"That the budget for 2021 be approved with a approved, with a deficit of \$162,261"*

Simon/Gary

Passed

## **Centenary**

The Board expressed appreciation for all the hard work being done by Jenny Barnes and Rocky Roberts as well as Jenni Supeck's tremendous work on the book and Hayley for arranging the liquor license.

*Motion: "That the centenary ticket and registration fees be waived for the key people who are working on the centenary; list to be approved by Gary"      **Action: Gary***  
*Simon/Justine*  
*Passed*

## **COVID-19**

The recent time in Lockdown went well and staff settled quickly into the routine. The Board expressed their appreciation for all the hard work put in by staff to make the transition in and out of lockdown smooth. The school is fortunate to have chromebooks available for the students who had no device access at home. Schools in other parts of Auckland are reporting a low attendance after the schools re-opened, however our school attendance is tracking at or above the expected level.

## **In Committee**

7:24pm

*Motion: "That the Board move to In Committee".*

Simon/Justine

Passed

8:45pm

*Motion: "That the Board move to the normal meeting".*

Simon/Justine

Passed

Meeting Closed:      9pm

## **Dates of Future Meetings:**

Full Board Meeting: Wednesday 17 March 2021 at 6pm

Chairperson's Signature: \_\_\_\_\_

Date: \_\_\_\_\_