



WAIMAUKU SCHOOL

OPENING DOORS TO LIFE'S JOURNEY

Minutes of the Waimauku School Board of Trustees Meeting Wednesday 17 November 2021

Board meetings are open to the public, they are not public meetings. Members of the public (and this includes members of the school staff) are not entitled to speak unless granted a speaking right. While a speaking right is granted by the chairperson, the authority to grant that right is delegated by the Board. A member of the public should only speak for a few minutes at the beginning of the meeting to an item which is already on the agenda. They should not be taking part in any discussion on that agenda when it occurs unless invited to offer an opinion at the time.

Welcome

The meeting opened at 5pm.

Present

Gary Pasfield, Craig Harrison, Tony Eastland, Justine Hall, Nicole Holmes, Thomas Nehemia, Hayley Plowman, Simon Whitie, Angela Searle

Approval of Previous BOT Minutes

Motion: *"That the previous minutes be approved as a true and correct record."*

Nicole/Simon

Passed

Principal's Report

The Principal's Report as issued earlier was presented and taken as read.

Gary briefed the Board on the opening day of school after 3 months of home learning, noting that 399 students attended and the safety measures went well with students very happy to be back with their friends.

Gary thanked the Board for all the hard mahi put into the pavilion, noting the project could have taken many years to bring to fruition and particularly thanking Tony and Simon for going above and beyond to see it through. Gary reported that the students love the new facility and having an extra outdoor learning space is fantastic at this time of COVID.

Strategy

The Board reviewed the draft Strategic Aims for 2022-2024 and the Maori Strategic Plan. The BOT were happy to proceed with the new Strategic Aims. The process of Whanau consultation was discussed and how to proceed in the New Year. Gary and Thomas agreed to look at finding a facilitator to run the consultation hui.

Action: Thomas/Gary

Finance

The Finance and Audit Subcommittee met this week to review in detail all the financial statements and operational reports.

The Board discussed iPads used by the junior school, noting that some of the purchased iPads were now obsolete.

Motion: *“That 32 iPads be leased for the junior school”*

Simon/Tony

Passed

Donations

The Board discussed the donation rate for 2022 and agreed that the economic impact of COVID should be taken into consideration when setting the rate.

Motion: *“That the donation rate remain at \$260, or \$240 if paid before 31 March”*

Gary/Tony

Passed

Cyclical Maintenance

The Cyclical Maintenance provision was discussed at the Finance Committee meeting and subsequently reviewed by Nicky. The cycle for exterior painting has been extended for all blocks and for interior painting for all blocks, except those parts of Block 1 which have been recently re-painted - admin, library, staff room, resource room, Rooms 5 to 8 - to complete in 2023. The painting around the school is generally in good repair due to the maintenance work performed by the Property Officer. The Board agreed that all blocks detailed will be re-painted after completion of the construction of the new classroom block on the back field. It is anticipated that this painting of the majority of the school will occur in 2023. The Property Manager, Nick Bradley has had oversight of the total figures in the cyclical maintenance provision and has advised that they are reasonable, in general terms. The total cyclical maintenance provision at 31st December 2021 will be \$235,534. None of this balance is a current liability and cash reserves are held to meet this provision in 2023.

Monthly Reports

The financial summary reports as issued earlier were presented and taken as read.

Motion: *“That the monthly management accounts for October be accepted”*

Gary/Tony

Passed

Budget

Gary requested the Board consider desirable items for next year's budget before the February meeting. **Action: All**

Capital Projects

The Board discussed the installation of lighting in the arena.

Motion: *“That the quote for \$16,000 from Alpha Electrical for installation of lighting in the area be accepted”*

Gary/Tony

Passed

The Board discussed the installation of CCTV overlooking the arena, top court and senior block.

Motion: "That the quote for \$11,990.83 from Vanguard Security for CCTV installation be accepted"

Craig/Tony

Passed

The Board discussed reviving the storage facility project. Gary agreed to instigate new quotes.

Action: Gary

General Business

BOT Vaccinations

Gary requested that all members of the Board provide proof of their vaccination status to Nicky asap.

Christmas lunch

The Board reviewed preliminary quotes for the Christmas lunch and agreed that Hallertau was the most cost-effective and awaits final details.

Meeting Closed: 6:15pm

Dates of Future Meetings:

Full Board Meeting: Wednesday 16 February 2022 at 5pm

Chairperson's Signature: _____

Date: _____