



Waimauku School

Minutes of the Waimauku School Board of Trustees Meeting Wednesday 14 June 2023

Board meetings are open to the public, they are not public meetings. Members of the public (and this includes members of the school staff) are not entitled to speak unless granted a speaking right. While a speaking right is granted by the chairperson, the authority to grant that right is delegated by the Board. A member of the public should only speak for a few minutes at the beginning of the meeting to an item that is already on the agenda. They should not be taking part in any discussion on that agenda when it occurs unless invited to offer an opinion at the time.

Welcome

The meeting opened at 6pm

Present

Gary Pasfield, Skaya Hudson, Nigel Perkins, Ben Wetini, Craig, Harrison, Angela Searle

Apologies

Hayley Plowman, Thomas Nehemia

Approval of Previous BOT Minutes

Motion: *"That the previous minutes be approved as a true and correct record."*
Gary/Ben
Passed

Principal's Report

The Principal's Report as issued earlier was presented and taken as read.

Motion: *"That the proposed 2024 start dates be approved as follows:
30 January Teacher Only Day, 31 January Goal Setting Interviews,
1 February First Day of Instruction"*
Gary/Craig
Passed

Whānau Report

Gary noted that the hangi planned for Matariki week had been postponed.

Staff Report

Skaya noted that teachers are in the midst of report writing and that she is working on a proposal for jackets for new staff which have a women's fit option.

Policies for Review

The Board reviewed the policies for EOTC and noted that they meet legislative requirements and best practice. Gary noted that upcoming reform is expected in this area.



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PTA Report

Gary reported that the Readathon was a tremendous success, bringing in a profit of \$40,600. Teachers have noted students clocking up some great reading mileage.

The funds will go towards upgrades and additions to the playgrounds. Gary noted that he is meeting with two playground companies this term to gather information and ideas, and that the junior school have requested low monkey bars be considered.

The next event for the PTA is Golf Day on 29 June and preparations are in full swing, ground work for Ag Day is underway.

Financial Report

The Finance and Audit Subcommittee met to review in detail all the financial statements and operational reports.

Monthly Reports

The financial summary reports as issued earlier were presented and taken as read.

Motion: *"That the monthly management accounts for May be accepted"*
 Gary/Nigel
 Passed

2022 Final Accounts

The Board noted that the 2022 Final Accounts were signed by Gary and Hayley on 29 May 2023 and the letter of representation to the auditors were signed by Gary and Hayley on 29 May 2023. The unqualified audit report was signed by UHY Haines Norton on 31 May 2023.

Motion: *"That the audited financial accounts for the year ended
31 December 2022 be accepted"*
 Ben/Skaya
 Passed

The Board reviewed the Management Letter from the auditors UHY Haines Norton. The 2022 Full Annual Report is available on the school website as per MOE requirements.



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General Business

Whare Ako

The Board approved further cladding testing of the whare ako at an approximate cost of \$1000. Ben briefed the Board on his meeting with Fin Scott and was pleased to note the involvement of school parents like Fin, in volunteering their time and expertise on school projects.

Aftercare

The Board discussed the Skids proposal for after and before school care utilising Room 21 in Terms 3 and 4 of this year and H1/H2 in 2024.

Motion: *"That the proposal from Safe Kids in Daily Supervision Limited be accepted"*
Nigel/Craig
Passed

Hats

The Board discussed the purchase of school hats with the new logo.

Motion: *"That a school baseball cap become an option to the bucket hat from Term 4"*
Craig/Ben
Passed

Code of Conduct

The Board discussed the new Code of Conduct for State School Board members which has been issued by the MoE and comes into effect on 21 June. The code sets out minimum standards for board members issued under section 166 of the Education and Training Act.

In Committee

7:15pm

Motion: *"That the Board move to In Committee"*
Ben/Skaya
Passed

7:20pm

Motion: *"That the Board move to the normal meeting"*
Ben/Skaya
Passed



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Meeting Closed: 7:25pm

Dates of Future Meetings:

Full Board Meeting: Wednesday 2 August at 6pm

Presiding Member's Signature:

Date:



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Action Point Register

Action	Date	Member Responsible	Completed
Provide written brief to Teak Construction for exterior work on the whare ako	10/5/23	Ben/Thomas	