



Waimauku School

Minutes of the Waimauku School Board of Trustees Meeting Wednesday 29 November 2023

Board meetings are open to the public, they are not public meetings. Members of the public (and this includes members of the school staff) are not entitled to speak unless granted a speaking right. While a speaking right is granted by the chairperson, the authority to grant that right is delegated by the Board. A member of the public should only speak for a few minutes at the beginning of the meeting to an item that is already on the agenda. They should not be taking part in any discussion on that agenda when it occurs unless invited to offer an opinion at the time.

Welcome

The meeting opened at 6:05pm

Present

Gary Pasfield, Skaya Hudson, Nigel Perkins, Ben Wetini, Thomas Nehemia, Craig Harrison, Angela Searle

Apologies

Hayley Plowman

Approval of Previous BOT Minutes

Motion: *"That the previous minutes be approved as a true and correct record."*
Gary/Skaya
Passed

Principal's Report

The Principal's Report as issued earlier was presented and taken as read.

The Board reviewed the End of Year OTJ Data and noted good progress, especially considering the impacts of COVID and Cyclone Gabrielle. Gary noted that Erin Purchase will be working through a drill down on the background to results and working on 2024 targets.

The Board celebrated the success of Waimauku alumni, noting that for the first time all four Massey High School prefects are from one school, as well as Head Girl and Deputy Head Girl at Kaipara College and Head Student at Albany Senior High.

Whānau Report

Thomas noted the fantastic feedback from the Kaipara Festival and thanked Melo, Thomas, Helen and Ben for all their hard mahi with the kapa haka rōpu this year.



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Staff Report

Skaya reported that staff were trepidacious about curriculum changes which may be forthcoming from the new government but were looking forward to prizegiving and formally celebrating this year's student achievements.

Financial Report

The Finance and Audit Subcommittee met to review in detail all the financial statements and operational reports.

Monthly Reports

The financial summary reports as issued earlier were presented and taken as read.

Motion: *"That the monthly management accounts for October be accepted"*
Skaya/Nigel
Passed

Kitchen Remodel

Gary proposed that the staff kitchen be considered for a remodel. The Board agreed that a provision for making the kitchen fit for purpose be added to the 2024 budget and asked Gary to provide initial quotes.

Action: Gary

Donations

The Financial and Audit Sub-Committee proposed a 3% increase to school donations for 2024 to partly cover inflation.

Motion: *"That the requested donation for 2024 be set at \$290"*
Nigel/Craig
Passed

2024 Budget

The Board reviewed the draft budget.

Motion: *"That the draft 2024 budget with a forecast deficit of \$14,157 be approved"*
Nigel/Ben
Passed

In Committee

6:10pm

Motion: *"That the Board move to In Committee"*

Ben/Skaya

Passed

6:25pm

Motion: *"That the Board move to the normal meeting"*

Nigel/Skaya

Passed



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Meeting Closed: 7:19pm

Dates of Future Meetings:

Full Board Meeting: Wednesday 14 February at 6pm

Presiding Member's Signature:

Date:



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Action Point Register

Action	Date	Member Responsible	Completed
Proposal and quote for staff kitchen remodel	29/11/23	Gary	