



Waimauku School

Minutes of the Waimauku School Board of Trustees Meeting Wednesday 25 October 2023

Board meetings are open to the public, they are not public meetings. Members of the public (and this includes members of the school staff) are not entitled to speak unless granted a speaking right. While a speaking right is granted by the chairperson, the authority to grant that right is delegated by the Board. A member of the public should only speak for a few minutes at the beginning of the meeting to an item that is already on the agenda. They should not be taking part in any discussion on that agenda when it occurs unless invited to offer an opinion at the time.

Welcome

The meeting opened at 6pm

Present

Gary Pasfield, Hayley Plowman, Skaya Hudson, Nigel Perkins, Ben Wetini, Thomas Nehemia, Angela Searle

Apologies

Craig Harrison

Approval of Previous BOT Minutes

Motion: *"That the previous minutes be approved as a true and correct record."*
Gary/Skaya
Passed

Principal's Report

The Principal's Report as issued earlier was presented and taken as read.

BSLA

The Board reviewed the new data from the BSLA (Better Start Literacy Approach) and were extremely pleased at the skill increases seen at the 10 and 20 week assessments.

Strategic Plan and Annual Plan

The Board reviewed the draft Strategic Plan for 2024-2025 and the 2024 Annual Plan. The members commended Gary and Erin for the carefully considered targets and measures.

Motion: *"That the draft 2024-2025 Strategic Plan and the 2024 Annual Plan be approved and released for parent consultation."*
Hayley/Nigel
Passed



Waimauku School

Onsite Counselling Proposal

Gary presented a proposal from Wendy Dunn for funding onsite student counselling in 2024. The proposal outlined the current need, waiting lists, challenges faced by students and included feedback on the service currently provided. The Board agreed that this service is needed and supports our tamariki, whānau and staff wellbeing.

Motion: *"That funding of \$2400 excl. GST be allocated to each term in 2024 for the provision of counselling services, ie. a counsellor from VisionWest providing student counselling onsite one day per week"*
Ben/Nigel
Passed

Whānau Report

Thomas reported that te kura o Waimauku rōpū (senior kapa haka group) will open the Kaipara Festival at Helensville Primary on 11 November. Thomas thanked Melo, Helen, Ben and Cody for all their hard mahi and noted that the rōpū had made very good progress.

PTA Report

Gary reported that the PTA are working very hard on Ag Day and preparations look good.

Financial Report

The Finance and Audit Subcommittee met to review in detail all the financial statements and operational reports.

Intercom Proposal

Nigel presented a proposal for a new intercom system from Norrcom. The spec is replacing the existing analogue system with digital (including server, cabling, and speakers) and extending the new system to the new build. Quotes are \$26,500 and \$8,300 respectively. Nigel noted that Norrcom is the preferred supplier as they are the school's IT and phone provider and will be able to provide easy integration and onsite support.

Motion: *"That the quote of \$34,800 from Norrcom for a new intercom system be approved."*
Gary/Skaya
Passed

Monthly Reports

The financial summary reports as issued earlier were presented and taken as read.

Motion: *"That the monthly management accounts for September be accepted"*
Hayley/Nigel
Passed



Waimauku School

In Committee

7:50pm

Motion: *"That the Board move to In Committee"*

Ben/Skaya

Passed

7:55pm

Motion: *"That the Board move to the normal meeting"*

Ben/Skaya

Passed

Meeting Closed: 8:00pm

Dates of Future Meetings:

Full Board Meeting: Wednesday 29 November at 6pm

Presiding Member's Signature:

Date:



Waimauku School

Action Point Register

Action	Date	Member Responsible	Completed
Proposal and quotes for covered seating area on top court	6/8/23	Gary	